



# Minimal Generator Licensing

## Commercial Hazardous Waste Factsheet

Enclosed is your new Hazardous Waste Minimal Generator License for the company site address identified on the license. Based on information on file with Hennepin County Environmental Services, this site is presently classified as a minimal generator.

Hennepin County Hazardous Waste Ordinance Number Seven defines minimal generators and the management standards that they must follow. This factsheet provides a summary of the minimal generator requirements. The enclosed license must be posted in a public area at the licensed site.

If you believe you no longer meet the definition of a minimal generator, please contact us at 612-348-3777 and ask to speak with the environmentalist on call.

### Definition

A minimal generator is a business that generates only the following wastes:

- Ten (10) gallons or less per year of hazardous waste such as solvent or paint thinner.
- Used oil (including transmission fluid, brake fluid, hydraulic fluid), used oil and gas contaminated sorbents, used oil filters or petroleum fuel filters.
- Lead acid batteries.
- Fluorescent lamps or high intensity discharge lamps.
- Special/Universal hazardous wastes including: dry-cell batteries, electronics waste, circuit boards, cathode ray tubes, photographic negatives, PCB lamp ballasts and small capacitors, liquid mercury, mercury amalgam and mercury containing products such as thermostats, switches, or thermometers.
- Photographic fixer solution (less than 220 pounds/month) and x-ray film that is shipped off site for recycling.
- Photographic fixer solution treated on site to remove hazardous constituents.
- Fuel/water mixtures not stored or accumulated on site.

### Licensing Requirements

A minimal generator must:

- Apply for a hazardous waste license. Licenses are non-transferable and are good for a period of five (5) years. **Minimal generators are exempt from license fees.**

- Notify the department within thirty (30) calendar days if the business closes, is sold or changes ownership, assumes a new name, moves to a new location, produces other hazardous waste not included in the current license, or generates more than ten (10) gallons per year of hazardous waste such as solvent or paint thinner.

Minimal generator status can be lost for:

- Failure to comply with proper waste management requirements.
- Accumulating more than fifty-five (55) gallons of hazardous waste such as solvent or paint thinner.
- Generating more than ten (10) gallons per year of hazardous waste such as solvent or paint thinner.

### Container and Storage Requirements

All containers must be:

- In good condition.
- Compatible with the waste.
- Kept closed unless adding or removing waste, including latched funnels and closed bungs.
- Separated from incompatible hazardous material.

Container Labeling:

- Hazardous waste storage containers must be labeled with the words "Hazardous Waste" and a clear description of the contents.
- Used oil storage containers must be labeled with the words "used oil".
- Special/Universal hazardous wastes must be labeled with a description of the waste.
- Used fluorescent lamp containers or the lamp storage area must be labeled "Used Lamps for Recycling".

## Minimal Generator Licensing

---

### Storage Areas

- Liquid waste must be stored on an impermeable surface.
- Outdoor storage areas must have secondary containment and be protect from moisture.
- Containers of ignitable waste stored outside must be managed to prevent overheating and rupture.
- Storage areas must have restricted access.
- Storage areas must have adequate aisle space.

### Spills & Spill Response Equipment

- Clean up spills of hazardous waste or material immediately.
- Report spills to the State Duty Officer at 651-649-5451. Report information must include the location of the incident, type and amount of material, and cleanup activities.
- Keep emergency response equipment on site: communication equipment, fire extinguishers, spill control equipment, decontamination equipment and adequate water supply.

### Transportation

Comply with Department of Transportation (DOT) regulations when shipping hazardous waste.

### Waste Consolidation

A licensed generator may transport hazardous waste to another location approved by the county and owned by the generator for the purpose of consolidation.

### Disposal Options

Hazardous wastes must be disposed of in one of the following ways:

- Treat on site by a method approved by the MPCA or Hennepin County.
- Ship to a permitted hazardous waste facility.
- Ship to a Very Small Quantity Generator Collection Site.
- Ship used oil, used oil filters, used oil contaminated sorbents, spent lead acid batteries, silver only photographic fixer solution, fluorescent lamps or special hazardous wastes to a recycler or consolidation site.
- Sewer with approval of the local sewer authority.
- For a list of hazardous waste disposal companies, go to [www.hennepin.us/hazwastedisposalcompanies](http://www.hennepin.us/hazwastedisposalcompanies).

### Record Keeping

Manifests, receipts, shipping papers and bills of lading must be kept on-site for at least three (3) years from the date of shipment.

Legible copies of hazardous waste manifests must be sent to:

Hazardous Waste Manifest Program  
Mail Code L609  
300 South Sixth Street  
Minneapolis, MN 55487



**Hennepin County**  
**Environmental Services**

612-348-3777

Ask for the environmentalist-on-call

[www.hennepin.us/businesshazardouswaste](http://www.hennepin.us/businesshazardouswaste) 12/09